

# Dropout Prevention Summit Checklist

\_\_\_\_\_ Contact Mark Berntson at [berntson@west-fargo.k12.nd.us](mailto:berntson@west-fargo.k12.nd.us) by April 30 to indicate your planned attendance.

\_\_\_\_\_ Complete and submit “Dropout Prevention Team” form.

\_\_\_\_\_ Complete and submit copies of “Dropout Survey”.

\_\_\_\_\_ Complete and submit “School Information” form.

\_\_\_\_\_ Submit hotel accomodation requests to Diann Schulz at [diann.schulz@ndea.org](mailto:diann.schulz@ndea.org) no later than May 15.

Please send all forms by May 15 to:

Mark Berntson  
Coordinator  
North Dakota Dropout Prevention Summit  
66 Evergreen Circle  
West Fargo, ND 58078